< Title goes here in all caps and centered next line shorter than line above, use times new roman, Calibri, or

arial 12 point font for text; no bold >

by

< YOUR NAME HERE IN CAPS, previous DEGREES; USE no periods >

APPROVED:

< CE, Thesis, Or Dissertation Chair, DEGREE, no periods >

< ACADEMIC ADVISOR NAME, DEGREE, no periods >

< COMMITTEE MEMBER, DEGREE, no periods; alphabetical order >

(Delete additional lines for Committee Members if not needed)

< COMMITTEE MEMBER, DEGREE, no periods >

< COMMITTEE MEMBER, DEGREE, no periods>

(Dean’s signature only for dissertations, MPH and MS students delete)

DEAN, THE UNIVERSITY OF TEXAS

SCHOOL OF PUBLIC HEALTH

Copyright (keep centered; upper and lower case)

by

< Your Name, with Previous and Current Degrees>

< Numeric Year >

DEDICATION

To < Name of Person >

(The dedication page (text only) is not required. Use upper and lower case text. This is the place to honor someone by dedicating this work to them. Only list their name, no other statements.)

< Title goes here in all caps and centered next line shorter than line above, use times new roman, Calibri, or

arial 12 point font for text; no bold >

by

< YOUR NAME HERE IN CAPS>

<previous DEGREE, Granting Institution, Year awarded>

<PREVIOUS DEGREE, Granting Institution, Year awarded >

Presented to the Faculty of The University of Texas  
School of Public Health  
in Partial Fulfillment  
of the Requirements  
for the Degree of

< Select One: Master of Public Health / MASTER OF SCIENCE/

DOCTOR OF PUBLIC HEALTH / DOCTOR OF PHILOSOPHY >

The University of Texas

School of Public Health

Houston, Texas

< May, August, or December, Numeric Year >

PREFACE

< The preface page (text only) is not required. The preface is the place to describe what inspired you to complete this degree and pursue this research or culminating experience activity. This page describes your personal motivation for completing this work. Limit to 200 words or less. >

Acknowledgements

< The acknowledgements page (text only) is not required. The acknowledgements page is where you thank people who have provided substantial help in doing the research or culminating experience, such as committee members, other professors, co-workers, and family members. Recognition of funding through a grant or fellowship should be included in this section. >

< Title goes here in all caps and centered next line shorter than line above, use times new roman, Calibri, or

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< Your Name Here, MPH, MS, PhD, or DrPH (include previous degrees **and** new one) >

The University of Texas

School of Public Health, < Numeric Year >

CE, Thesis, or Dissertation Chair (select one): < Insert Name, include degrees, no periods >

< Write a short summary of the work done and the findings of greatest interest to a reader. The abstract is generally kept to 350 words, no more than 2 pages. Describe the question, the study group, and the methods employed to complete the activity (in past tense). Include a summary of the results and your conclusions. >

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To format headings and subheadings to be included in the Table of Contents, apply “Heading Style 1 or 2” to the appropriate text.

< > symbols indicate places for you to insert text. ( ) symbols surround instructions and should be deleted. Delete all instructions and symbols in blue when work is complete.

To change the font, type the entire document, then click “select all” then pick the font you would like.)

List of Tables

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(If no tables, omit this page. To update the List of Tables, right click within the List of Tables, select “update field,” then “update entire table.” Dot leaders within the table are optional.) Note: Begin showing page numbering on this page, with small Roman numeral.

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[Figure 1: Sample Figure Title (apply “Figure Title” style to each figure title) 4](#_Toc226351656)

(If no figures, omit this page. Figures include graphs, pictures, maps, photos, etc. To update the List of Figures, right click within the List of Figures, select “update field,” then “update entire table.” Dot leaders within the table are optional.)

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(If no appendices, omit this page. To update the List of Appendices, right click within the List of Appendices, select “update field,” then “update entire table.” Dot leaders within the table are optional.)

# Background (For Headings, apply “Heading Style 1”)

## Literature Review (For Subheadings, apply “Heading Style 2”)

< Describe the scientific context for the study and summarize related research. The length and extent of this section will be guided by your advisor. This section typically has several subheadings named for the specific topics reviewed. Identify the gaps in knowledge the proposed project will help to fill. >

## Public Health Significance

< Explain why your research is important in the context of public health. Explain how the results of your study may help advance the science/field of public health. Sometimes this is described as the “*So what* *section*” of your project. >

## Hypothesis, Research Question, Specific Aims or Objectives

< State the hypothesis, research question, aim or objective of your study. Include at least one of these as appropriate for the study design and your intentions for the research. Consult with your advisor regarding which is best for your research. Specific aims or objectives are a listing of the steps and/or approaches to addressing the hypothesis or research questions. Often the hypothesis or research question is preceded by a brief (no more than half a page) rationale for the research. This section is often in the form of an introductory statement followed by a colon and listing of the hypothesis, research question aims or objectives. >

# Methods

< Describe what was done (or will be done if you are writing your research proposal). This section should be tailored to meet the needs of your specific study. The type of research will determine the headings necessary for the project. Your advisor can help to determine the best headings for your research. The following subheadings often apply, but may be edited to best fit your type of culminating experience or research:

## Study Design

## Study Setting

## Study Subjects

## Sample Size Calculation and/or Study Power

## Data Collection

## Data Analysis

## Human Subjects, Animal Subjects, or Safety Considerations

(Only list the portion of the title applicable to your research. Include information about the type of approval obtained for this research. All projects must address the type of information used, the methods employed to assure safety of participants information or health and if the research required review by one of the UTHSC groups: Committee for Protection of Human Subjects, the Animal Welfare Committee, Radiation Safety Committee, Chemical Safety Review or Institutional Biosafety Committee. If review was required by one of the UTHSC committees, include the approval number and a copy of the approval letter in the appendices.)

# Journal Article

## Title of Journal Article (upper and lower case)

## Name of Journal Proposed for Article Submission (upper and lower case)

< The journal article is incorporated into the document in lieu of the results and discussion sections. If there are multiple articles, repeat this section as needed and update the Table of Contents. On the article cover page with the article title indicate the journal proposed for article submission. The journal article is expected to contain abbreviated material from the background/literature review, and methods sections. The journal article should have a separate reference section to reflect those references used just for the article. The format required for the journal article references may differ from the style used for the overall CE, thesis or dissertation reference style. The article may be formatted with headings to fit the proposed journal style requirements. Do not incorporate line numbering, line spacing changes or margin changes exceeding those of this template. Typically, masters’ students will write 1 article and doctoral students will write 2 or 3 articles. Consult your committee for guidance on the number of articles to prepare.>

< Use tables and graphs to display data as needed. Tables and graphs may be inserted in the body of the text or may be placed together at the close of the text prior to the journal article References section. If tables or graphs are inserted in the text, make efforts to minimize splitting them across pages. If they are split across pages, include headings on continuation pages as needed to facilitate understanding results. Journal articles typically limit the acceptable number of tables and figures. Thus, if there are additional tables you would like to include in your CE, thesis or dissertation, they may be included as Appendices if they are mentioned in the journal article and the reader directed to the Appendix. >

Table 1: Sample Table Title (apply "Table Title" style to each table title)

|  |  |
| --- | --- |
| Column 1 Title | Column 2 Title |
| (Table format may vary. Check with your advisor for specific formatting instructions. Horizontal lines are typically limited to above and below the column titles and below the last table entry. Vertical lines are not usually included. Avoid putting a “box” around the table unless specifically instructed to do so.) | |

Figure 1: Sample Figure Title (apply “Figure Title” style to each figure title)

# Conclusion

< This is usually a brief section to provide the synopsis of the research integrating the results from the proposed manuscript(s) or publication(s) and the overall project. This section is used to summarize the findings as relevant to the study hypothesis, research question, aims or objectives. Describe strengths and limitations of your research and make recommendations for future work. >

# Appendices

Appendix A: Sample Appendix Title (apply "Appendix Title" style)

(If no appendicies, omit this page)

# References

< List citations for literature, websites, books, etc. referenced. Use reference management software, such as RefWorks, provided FREE to UTSPH students. Please note that RefWorks is currently not compatible with Microsoft Office Word 2007. To work around this issue, select the “Office Button,” click “Save As” and “Save as Type: Word 97-2003.”

Alternatively, you may use Write-N-Cite. To use Write-N-Cite with RefWorks you must download a small utility program to your computer.  To access Write-N-Cite, log in to RefWorks, then select “Tools” and click on “Write-N-Cite.” Additional information about RefWorks and Write-N-Cite is available in the SPH Library, where instructional classes and individual help are offered.

Use an accepted, journal style for your research field of expertise. (apply “Bibliography Entry” style to each entry in this section). >